



Westside High School PTO

Sarah Castro, President •
Anni Krisanto, 1st VP Membership • Stephanie Brewster, 2nd VP Fundraising •
Cossette Hurtado, Treasurer • Gypsy Morinelli, Corresponding Secretary •
Leslie Evans, VIPS Coordinator • Laura McDuffie, Parliamentarian •
Dr. Suspa Sinha Chowdhury, Faculty Representative •
Keri Wittpenn, Principal •

PTO Executive Board Meeting

Wednesday, October 7, 2020

In Attendance

Anni Krisanto, Stephanie Brewster, Cossette Hurtado, Gypsy Morinelli, Leslie Evans, Laura McDuffie, Dr. Chowdhury, Keri Wittpenn, Sarah Castro

Meeting started at 5:31 pm

Welcome

Good news!
Agenda Review

President

Approve Minutes

Minutes shared from 09.09.20
Changes-- none
Motion to approve Leslie
Seconded by

Recording Secretary

Budget

Update—
Support Teacher Training on October 21
Sent check for signs
Staff appreciation was a bit more—gift cards for chick fila (\$1355)
Volunteer appreciation for \$433
Water for staff is contracted (\$1030)
Reimbursed Peggi for a little over \$900

Treasurer

Check on Coffee subscription—Helen will let Cossette know

Principal's Message

Principal

We are working to prepare campus for teachers to return on Monday and make sure that we are prepared for face to face the following Monday

Tomorrow evening there will be a face to face meeting. Anyone is welcome to join that meeting—we are focused on keeping everyone safe
—25-person wellness committee
--configuring classrooms to make sure we are socially distance

85% of students have opted to remain virtual
Making preparations to serve both groups of students

All teachers are expected to return to their classrooms—Principal Wittpenn will meet with them tomorrow to run through expectations for face to face

Business

Review

1. Flipgrid results—please be sure to record yourself
2. Survey results—only two people have completed it, so please be sure to participate and add to it

Together We Can Do...Virtually Anything PTO Speaker Series Agenda items—

1. Review minutes
2. Volunteer Recognition
3. Membership Drive
4. Speaker/Topic
5. Advertise next speaker in the series

Committee Activities

- Yvette is working on staff appreciation items, including email blasts highlighting staff

Executive Reports

Corresponding Secretary/Parliamentarian

Membership

Membership #'s and recruitment

Anni Krisanto

Compiling PayPal memberships—80 members

Sent emails to people who have not paid—about 6 more who still need to

Email sent to last year's membership. We have received about 4 more from that email

Find individual FB groups

Fundraising

Stephanie Brewster

Yard sale signs—

- want to give school some space to get message out first
- Ask to post in community websites

Start campaigns as we get into rhythm

- 2 new orders to be fulfilled
- Been keeping record on website

Check-writing campaign—want to get it out soon.

- Targeted campaign

Business Sponsorships—

- mention it in next email blast
- draft letter to businesses

VIPS

Staff Appreciation and upcoming events

Leslie Evans

Letter writing to teachers

December treat distribution

Staff Update

Suspa Sinha Chowdhury

School is providing plexi-glass for teachers

Settling down more in a positive direction

New Business

President

Stephanie shared appreciation for open house and the professionalism of the teachers and staff

Email blasts

1. Encourage PTO participation
2. Fundraising packets sent to last email

Laura willing to assist with sign distribution on Oct 27 (SAT student drop off)

Sarah will assist with sign distribution on Oct 29 (PSAT student drop off and pick up)

Meeting adjourned at 6:28 pm

Upcoming Events	
Oct 12 6:30 pm	Together We Can Do...Virtually Anything Guest Speaker: Ebony Lumpkin, Westside Social Worker Topic: Coping—"What's Happening?" Register at https://www.westsidehighpto.org/blog
Oct 21	No School - Teacher Service Day sponsored by PTO
Oct 27	School Day SAT - in person
Oct 29	11 th grade PSAT - in person
Nov 3	Election Day - Virtual School Only
Nov 9 6:30 p	Together We Can Do...Virtually Anything Guest Speaker: Ebony Lumpkin Topic: Balance Register at https://www.westsidehighpto.org/blog after Oct 13
Nov 11 5:30 p	Executive Board Meeting https://zoom.us/j/91961601301 Meeting ID: 919 6160 1301 One tap mobile +13462487799,,91961601301# US (Houston)
Nov 23-27	Thanksgiving Break - No School

Committee Activities		
First Day Packet		Carrie Frain
Welcome & Recruiting		
Staff Appreciation	Staff Highlights - Emails Upcoming Staff Appreciation activities	Yvette Urteaga-Resendez
Homecoming		
PTO Social		
Safety		
Landscaping		
Senior Class Representative		Sharon Biek
Alumni Representative		Michel Hinton